

A Regular Business meeting of the School Board was held on Tuesday, June 13, 2017 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. An Executive Session immediately preceded.

School Board members present: Heather Altenburg \* left at approximately 7:35pm  
Kimberly Carr  
Susana Measelle Hubbs, Vice-Chair  
Joanna Morrissey  
Barbara Powers  
Elizabeth Scifres, Chair  
John Voltz

Howard P. Colter, Interim Superintendent of Schools

*Absent:*

Maggie Gleason, Student Representative  
Kinnon McGrath, Student Representative

Ms. Scifres called the meeting to order at 7:05 pm.

1. **ADJUSTMENTS TO AGENDA** - none

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, May 9, 2017
- b) Regular Business, Tuesday, May 9, 2017
- c) Executive Session, Tuesday, May 16, 2017
- d) Workshop, Tuesday, May 23, 2017
- e) Executive Session, Tuesday, May 23, 2017

- Ms. Morrissey made a motion to approve the slate of minutes as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - none

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - none

5. **COMMUNICATIONS** -

- a) ***Pond Cove Principal of the Day*** - Max Tillman spoke briefly about his experience serving as principal for the day at Pond Cove.
- b) **Recognition of Retirees** - Retiring staff - Tony Ghidoni (23 yrs), Jeanne Grant (32 yrs), Kathleen Walsh (16 yrs), Kathryn Kelsey, and Erik Nielsen (15 yrs) - were individually recognized. *A brief reception immediately followed.*
- c) **Superintendent's Report** -

- Administrator PEPG (evaluation) Plan Draft - currently seeking approval from the DOE for a document based on the one approved for Falmouth Schools.
- Resignations - **Nancy Carroll** has resigned effective the end of this year; **Doug Perley** submitted his resignation effective June 2018.
- Facilities/Transportation - With the director's departure at the end of May, the department staff are stepping up and coming together to finish the year. Anticipate the hiring of a new director by early to mid-July.
- SY17 meetings with staff - morale is improving but room for growth; importance of strong leadership/direction; follow through improvement; community and colleague support.
- Volunteer Program Annual Report - summary document available online.
- Jeff Shedd spoke about the high school's respect team. On Friday, Cape High held their first student-led, community assembly focusing on diversity/cultural awareness. Haleema Shir spoke about her culture and the wearing of the hijab; students from the foreign exchange program shared their backgrounds and perspectives; and a group of students who traveled to Cuba also spoke.

## 6. NEW BUSINESS

- a) **Consideration to approve the collective bargaining agreement for the Cape Elizabeth Education Association/MEA/NEA dated September 1, 2017 to June 30, 2020** - Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)
- b) **Consideration to approve the collective bargaining agreement for the Cape Elizabeth Educational Administrators' Association dated July 1, 2017 to June 30, 2020** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 7-0)
- c) **MOTION to Vote to Authorize the Superintendent to execute a municipal Lease Purchase Agreement with Biddeford Savings Bank in the amount of \$139,809.20 for school department printers/photocopiers** - Ms. Morrissey motioned for approval as presented. Ms. Carr seconded. (Approved 7-0)
- d) **Consideration and action pursuant to section 1485(4) of Title 20-A, that the Superintendent of Schools be authorized, after the close of the fiscal year in order to address audit related adjustments that may be needed, to transfer not more than 5% of the total appropriation for any cost center in the current fiscal year operating budget to another cost center or among other cost centers, provided that the total current fiscal year operating budget shall not be increased by such transfers** - Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

- e) **Consideration to approve Cape Elizabeth Schools' 2017-2020 Learning Technology Plan** - Ms. Measelle Hubbs motioned for approval of the district's 2017-2020 Learning Technology Plan. Ms. Morrissey seconded. (Approved 6-0)
- f) **Consideration to approve the following 2016-17 co-curricular administrative and athletic personnel nominations** - Ms. Morrissey motioned for approval. Ms. Measelle Hubbs seconded. (Approved 6-0)

David Croft - PC Student Support Team Member  
Sarah Boeckel - Basketball, Unified Team

- g) **Consideration to approve a proposed HS Mock Trial team trip to the 2017 Empire World Competition (New York City), November 16-20, 2017** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 6-0)

- h) **Consideration to approve the following policy for adoption:**

- IJOC: School Volunteers

- Ms. Powers motioned to approve as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)

- i) **Consideration the following School Board policies for first reading.** *No vote required.* - Ms. Powers thanked Cathy Stankard for her work on these policies.
- IGA: Curriculum Development and Adoption
  - IKE: Student Progress Through the Grades/Promotion, Retention and Acceleration of Students
  - IKF: Graduation Requirements
  - JL: Student Wellness

- j) **Consideration to approve the Superintendent's nomination of new personnel for the 2017-2018 school year** - Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)

Christine Winterbrook - Gifted & Talented Teacher

Jake Haugevik - Middle School Interventionist

Joseph V. Doane - Teacher, Grade 6

Cherrie MacInnes - Teacher, Grade 4

Aysun Simpson - High School Science Teacher  
[0.25 current position increase]

Danielle Grimes - Social Worker, High School

Emily Piller - Vocal Music Teacher, Middle School

Jill Young - Nurse, Middle School

- k) **Consideration to grant Superintendent of Schools authority to hire school personnel, excluding administrative positions which will require Board approval, during the summer** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Morrissey seconded. (Approved 6-0)
- l) **Consideration to approve an unpaid leave of absence request for high school teacher Elizabeth Yarrington during the 2017-2018 school year** - Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)
- m) **Consideration to approve extending the employment contract, by two (2) working days, for elementary school counselor Brianne Gallagher beginning in the 2017-2018 school year** - Ms. Morrissey motioned for approval. Ms. Powers seconded. (Approved 6-0)
- n) **Consideration to approve the Superintendent’s recommendation for administrator continuing contract renewal through the 2018-2019 school year.** [Per CEEAA bargaining agreement Article VI(3). A 2017-18 contract approved on 2/14/17.] - Ms. Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 6-0)

Nathan Carpenter - High School Assistant Principal

- o) **Consideration to approve the following 2017-18 co-curricular and athletic personnel nominations** - Ms. Morrissey motioned for approval of the slate as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)

HIGH SCHOOL

Ben Raymond	Soccer, Boys’ Varsity
David Croft	Soccer, Boys’ JV
Charlie Carroll	Soccer, Boys’ Asst. (booster funded)
Tim Lavalley	Soccer, Boys’ 1 <sup>st</sup> Team (booster funded)
Craig Fannan	Soccer, Girls’ Varsity
Don Burke	Soccer, Girls’ JV
Andy Strout	Soccer, Girls’ Asst. (booster funded)
Andrew Lupien	Cross Country
Kayle Beale	Cross Country Asst.
Diane Nicholson	Field Hockey, JV
Aaron Filieo	Football, Varsity
Rob Susi	Football Asst.
Chris Mims	Football Asst.
Michael McLaughlin	Football Asst. / JV coach (booster funded)

Ryan Piper Football Asst. (booster funded)  
Nate Davis Football Asst. (booster funded)  
Sarah Boeckel Volleyball  
Jean Lavallee Volleyball, JV  
Roger Rioux Volleyball 1<sup>st</sup> Team (booster funded)

**DISTRICT**

Wendy Derzawiec District Webmaster  
Alison Hawkes Certification Cmte - Middle School rep  
Kris West Certification Cmte - Ed Tech rep  
Mary Dulac Certification Cmte - Pond Cove  
Christine Newell Certification Cmte - High School  
Mark Ashe Certification Cmte - At-Large

7. **COMMITTEE REPORTS** – Susana Measelle Hubbs briefly updated the board on the town comprehensive plan committee.
8. **BOARD AGENDA REQUESTS** – *none*
9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** – *none*
10. **ADJOURNMENT** – Ms. Measelle Hubbs made a motion to adjourn. Ms. Morrissey seconded. (Approved 6-0)

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Howard P. Colter  
Interim Superintendent of Schools